

# FROM APPLICATION TO CONSTRUCTION

## Home Preparation

Before IHS can authorize work on your home, your home must be adequately prepared as a year-around residence. This includes a permanent foundation, proper insulation, heating, electrical service, trailer skirting, and in-home plumbing. Also, it is the homeowner's responsibility to identify the property lines for the home and any planned improvements to the lot. Any delays in these preparations may prevent you from receiving IHS services.



## Environmental Clearance

All federal government projects need to go through a rigorous process to ensure that they will not adversely affect the environment. This process involves many different tribal, state, and national agencies working together to address your site's specific risk in regards to wildlife, cultural resources, pollution, and water quality.

Although this seems like a small step, it actually takes between 3 to 8 weeks to complete this for each home. Additional time may be required if the site contains significant concerns, such as wetlands or historical sites.



## Necessary Documentation

1. Completed "Application for Sanitation Facilities"
2. Copy of lease or deed
3. Map showing location of property
4. Other documents required - site-by-site basis

1

Homeowner applies for service with the Tribe and submits necessary documentation to IHS.

2

Tribe selects homeowner for priority list.

3

Homeowner ensures the home meets eligibility requirements. IHS performs site evaluation.

*(Time depends on site)*

4

IHS/Tribe coordinate to complete environmental review process. (Usually 2 months, but may take longer if concerns exist)

5

IHS/Tribe complete design of system. Tribe/Homeowner obtains required permits from local health department, if applicable.

*(Usually 1-2 months)*

6

Design is sent to Tribe to begin construction. (Usually 1 week)

7

Contracting and construction of system(s). (Usually 2 months)

8

Operation and maintenance package is sent to the Homeowner. (Usually 1 month)

## Tribal Priority

In order to select homeowners for service with limited IHS resources, each participating Tribe has a priority system to determine which homes will be served.

Each tribal priority system is different, but applications from homes which are new or recently renovated are generally given a higher priority than existing homes.



## System Design

IHS will work with your Tribal representatives to design a system suitable for your site. This will require IHS staff to come to the site and analyze your soil and water conditions. Please ensure that your contact information and home description are correct on your application.

